**Commercial Executive Role**

**THE COMPANY**

5 Squirrels is a boutique agency based in Brighton’s Kemp Town a stone’s throw from the beach and the wide selection of unique café’s and shops that make Brighton so special.

The company was formed in 2014 and consists of a small team of designers and commercial employees, who work closely together both in the office and across the UK and abroad.

The company develops, designs and supports healthcare professionals who work in aesthetic medicine to launch and grow their own brand anti-ageing skincare products.

Our clients are high profile international Plastic Surgeons, Dermatologists and medics who have very particular design requirements regarding their skincare brand appearance and supporting promotional assets.

5 Squirrels has launched more than 150 international brands all of whom have seen rapid growth since they went to market. We currently offer a range of 14 clinically proven products with multiple new products coming to market in 2019.

**THE JOB**

As Commercial Executive and reporting directly into the company founders, duties will include:

* Experience of converting cold & warm business to business sales opportunities
* The requirement of differing business strategies to develop and close new & existing business.
* Awareness of the skincare and products desirable
* Ability to manage conflicting and changing priorities
* Excellent communication skills
* Have excellent attention to detail.
* An understanding of healthcare and wellbeing
* Basic use of online communication e.g. Mailchimp, SurveyMonkey and Social Media platforms
* Ambitious with ability to work unsupervised at times
* Accurate diary and record keeping of client communications
* Willing to travel nationally and internationally if required.

**THE PERSON**

* Be able to work in a professional and responsible manner when dealing with a variety of high-profile customers with discretion.
* Flexible in relation to working hours and event commitments
* Punctual and have an excellent record of attendance.
* Willing to learn and committed to achieving high standards within their work.
* Ability to manage and maintain excellent external and internal working relationships

**THE BENEFITS**

* Basic salary of c. £20k DOE
* Generous bonus scheme, up to 25% of salary
* Fantastic opportunity to join a business with a great promotional and developmental potential.